REQUEST FOR DUAL ENROLLMENT STATUS
ACCOUNTING AND INFORMATION SYSTEMS
THE ELI BROAD GRADUATE SCHOOL OF MANAGEMENT
270 NORTH BUSINESS COMPLEX
EAST LANSING, MI 48824-1122

POLICY:
1. A senior from MSU who is in their final semester of graduation from first Bachelor’s degree and who is admitted into the Master of Science in Accounting Program may be dually enrolled.

2. You need to apply for graduation from your undergraduate degree by following this link: https://www.reg.msu.edu/stuforms/gradapp/gradapp.aspx

3. You must schedule an appointment with your undergraduate academic advisor to ensure you meet the requirements to graduate.

4. The maximum time limit for dual enrollment is one semester.

5. A maximum of 9 graduate credits may be earned under this status.

6. The total maximum course load per term is 16 credits.

7. The extent to which the courses listed on this form will meet specific graduate degree requirements will depend on approval of your comprehensive graduate program.

8. If you wish to make any changes to the courses listed on this form, you must complete a second Dual Enrollment Form and indicate that it is a REVISED REQUEST.

9. Student dually enrolled are not eligible for graduate assistantships, or other forms of graduate student financial aid, or those services and prerogatives normally reserved for graduate students. We recommend that if you plan to apply for financial aid, you meet with a Financial Aid Officer to discuss the impact of the additional cost to take these courses.

10. Credits taken at the graduate level do not count toward achievement of the baccalaureate degree.

11. You will be charged additional program tuition fees per graduate credit in the middle of the semester you plan to dual enroll. Any credits you take at the graduate level will be charged at graduate tuition rates.
REQUEST FOR DUAL ENROLLMENT STATUS

Dual enrollment provides an opportunity for academically talented undergraduate students to enroll in graduate courses and conduct research towards a graduate degree while completing the last two years of their bachelor's degree(s) programs.

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<th>Last Name</th>
<th>First Name</th>
<th>Middle Initial</th>
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Term/Year Dual Enrollment Begins

Undergraduate Major Undergraduate College

Undergraduate Degree Program Advisor

Graduate Major Graduate College

Graduate Degree Program Advisor

Number of Undergraduate Credits Earned

Number of Undergraduate Credits Needed for Bachelor Degree

COURSES TO BE SHARED BETWEEN UNDERGRADUATE AND GRADUATE DEGREES
(Maximum 9 credits allowed)

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<tr>
<th>TERM/YEAR</th>
<th>SUBJECT</th>
<th>COURSE NUMBER</th>
<th>SECTION</th>
<th>CREDITS</th>
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Students will be classified as an undergraduate student until the minimum number of credits required for a first bachelor's degree is completed. When the student is classified as a graduate student, eligibility begins for graduate assistantships, other forms of graduate student financial aid, or those services and prerogatives normally reserved for graduate students. For further detail regarding dual enrollment by undergraduates please refer to the Graduate Education section of the Academic Programs catalog.

Approved by:

Student Signature Date

Department Chairperson, Admitting Graduate Department Date

Associate Dean, Admitting Graduate College Date

RETURN THIS FORM TO THE OFFICE OF THE REGISTRAR
426 AUDITORIUM ROAD, ROOM 150, EAST LANSING, MI 48824
OR FAX TO (517) 353-1935

Revised: 12/2012

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